



2017

BYRON CENTER FARMERS MARKET

BYRON COMMUNITY WELLNESS FOUNDATION & PATHWAY CHURCH

BYRON CENTER FARMERS MARKET 2017 RENTAL CONTRACT

(Please be sure that you read and keep the attached copy of the Market Rules)

Location: 8350 Byron Center Avenue, SW, Byron Center, MI, either in the church parking lot or on the north lawn as weather permits.

Name: _____ Business Name (if different): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Number of 10 X 10 Stalls Required: _____ (there is a limit of four per vendor without prior approval)

Rates are based on a Single Stall, extra stalls are at an additional charge.

Daily Rate \$16.00 _____ Date(s) Requested _____

13 Weeks \$130.00 _____ From: _____ To: _____

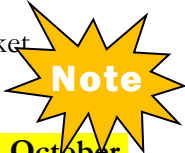
24 Weeks \$200.00 _____ From: _____ To: _____

Early Cancellation of Contract is Non-Refundable.

Please indicate what kind of product(s) you wish to sell – **On the back of this contract, please provide a list of the products you produce on your farm:***

Fresh/dried produce _____ Fresh/dried flowers _____ Other (explain): _____

If you wish to sell products that you feel may be valuable additions to the market, please contact the Market Manager. If necessary, he or she will consult with the Farm Market Committee for additional input.



Market Hours: Spring/Fall 9am to 1pm; Summer 8am to 1pm. Every Saturday from May through October. Vendors must be SET UP 15 MINUTES PRIOR to when the market opens. If you're running late or not coming, PLEASE CALL the Market Manager 1 HOUR prior to scheduled start or we may reassign spots.

Rental fees are available for stalls on a 13 week (\$130), 24 week (\$200) or Daily Rate (\$16). Non profit or Youth Groups see item #18 on page 2. All reserved spaces must be prepaid.

I have read, understand and will comply with the Byron Farmer's Market Rules.

Signature Date

Please make checks payable to: _____ Amount Received \$ _____

Byron Community Wellness Foundation

PO Box 384

Byron Center, MI 49315

Cash Check # _____

*We wish to encourage diversity of products at the Market. Please see Market Rule #3 on page 2.

Byron Community Wellness Foundation and Pathway Church have several objectives for this market: (1) We are dedicated to promoting health and wellness by bringing high quality, locally-produced food products to the community. (2) We wish to assist and support local farmers of all sizes and range of products. (3) We want to help create a sense of community so that people can meet, make new friends, and have a fun and positive experience. (4) We hope to assist local non-profit organizations by providing a venue for them to do fundraising at our market. (5) Both Pathway Church and Byron Community Wellness Foundation also want to use the market as a way to do outreach and to share our ideas and perspectives. (6) We want to provide fun, educational and cultural experiences to the community with an emphasis toward children. (7) We hope to find and bring to the market unique products not found in other places.

Byron Center Farmers Market Daily and Seasonal Stall Rental Rules

The Market seeks to offer locally-grown fresh fruits, vegetables, flowers and plants, honey, maple syrup and other farm products to area residents. The sale of other products is prohibited without prior permission. We are open to new and unique products that we are not selling at this time. **The location of the market may vary between the church parking lot and the north lawn depending on conditions.**

1. **All vendors** must sign the “Agreement For Use of Premises” with Pathway Church, the market host.
2. When the market is on the north lawn, vendors must enter and exit only at the two designated entrances.
3. To encourage the growing and selling of local farm products, the Farm Market Committee has determined that our vendors must grow 75(%) percent of what they sell, but can be a reseller for up to 25(%) percent of the products in their stall. To add diversity to the market, exceptions may be allowed for unique products with the approval of the Farm Market Committee. Any other valid reason to do reselling in any other capacity, must be discussed with and approved by the Farm Market Committee or the Market Manager.
4. The Farm of Origin of products not produced by the seller must be clearly indicated with the price of the product.
5. Every vendor must comply with all licensing and sanitary regulations, INCLUDING the State & Federal Food Rules for the Government programs of SNAP, Project Fresh and Senior Fresh.
6. Fresh meat, dressed poultry, livestock, or similar items may be sold with discussion and permission of the Farm Market Committee and with compliance to local health regulations and licensing regulations.
7. The Farm Market assumes no liability for vendor product or for injuries or damages incurred by vendors or shoppers arising out of the conduct of the Market vendors. All vendors are liable for what may occur on or in each of their assigned stall areas and for their product. Vendors must maintain a minimum liability coverage of \$1,000,000 and present a signed “Certificate of Insurance” to the Market Manager that names 1) Pathway Church, and 2) Byron Community Wellness Foundation as additionally insured
8. Stall Assignments: Seasonal stalls will be assigned as payment is received or by seniority if payments are received at the same time. Assignment of daily stalls shall be made by the Market Manager. Stall renters may not move to another space without permission of the Market Manager.
9. Vendors may park trucks, trailers, or other vehicles behind their rented stall(s) or in designated parking spaces in parking areas and may vend **ONLY** from their rented stall(s). Ask the Market Manager for appropriate parking locations. The Market may have tables and/or canopies available for rent, see the Market Manager if you are interested.
10. There will be **NO WASHING** of fruits and vegetables at any time. It is expected that this will be done before arriving at the Market.
11. Vendors must have their stall(s) completely set-up and ready for operation **15 minutes before the market opens**. Vendors reporting late to the Market must unload their goods outside. No vehicles are permitted within the last 15 minutes before the market opens.
12. All vendors must display a sign with farm or business name and address clearly visible to the public. Product not from your farm must be indicated, see #4. We may also request basic information be provided for an informational and public relations flyer.
13. Vendors must have posted prices on all merchandise by the start of the Market day. The Byron Farmer’s Market does not intend to set vendor prices; however, vendors will keep in mind that this is a retail market, not a wholesale market. No Distress Pricing Allowed. Please establish a fair retail price. Also, it is not appropriate to pressure or suggest to other vendors prices they should use.
14. Vendors may condense their products but shall not pack up their stall or vacate the Market before the official closing time for any reason without the expressed permission of the Market Manager.
15. Each vendor must clean up the debris around their stall at the end of each Market day and dispose of trash: boxes must be broken down. Failure to comply will result in a \$50 clean-up fee, which must be paid before attendance on another Market day.
16. Vendors will remain courteous of other vendors and customers and will follow the guidelines set by the Market Manager.
17. All vendors are expected to act and dress in an appropriate and respectful manner at the Market.
18. Stalls (depending on availability) are made available free to community groups (of various kinds-scouts, churches, schools, etc.) for use as a fundraising venue. Users are free to sell or resell any farm or non-farm products. These will be pre-approved by the Farm Market Committee or Market Manager.
19. Crafts may be sold in the Craft Market adjacent to the Farm Market under a separate contract.
20. The directions of the Market Manager or agent must be complied with in all matters pertaining to the operation of the Market. Complaints or appeals concerning the actions of the Market Manager or agent may be made in writing to the Byron Community Wellness Foundation which has ultimate responsibility.
21. Any seller, daily, or seasonal, in violation of these rules is subject to suspension as determined by the Market Manager, agent, or the Farm Market Committee. Violators shall forfeit rental of stall.
22. Byron Community Wellness Foundation and Pathway Church remind all vendors that this is a **smoke free** market.
23. Contact info: **Market Host:** Pastor Jim Heethuis, cell: 616-437-1712, pj@path2jesusway.org
Assistant: Ava Grover, cell: 616-293-1019, a.j.grover@juno.com

Mail: Byron Community Wellness Foundation, PO Box 384, Byron Center, MI 49315

Market Location: Pathway Church, 8350 Byron Center Ave. SW, Byron Center, MI 49315

VENDOR’S COPY – Please Keep